DISCIPLINE AUDIT
EXECUTIVE SUMMARY – BOYNEWOOD SS
DATE OF AUDIT: 29 APRIL 2014

Background:
Boynewood SS was opened in 1915 and is located in the Central Queensland education region. The school has a current enrolment of approximately 23 students. Current Principal, Mrs Vicki Rogers, was appointed to the position in 2009.

Commendations:
- The Principal and school team are well respected and regarded amongst the school and wider community. This is reflected in the high level of parent and student satisfaction achieved in the Department’s annual School Opinion Survey (SOS) data.
- The school has adopted the use of Gotcha tickets as whole school reward system for positive behaviour. The number of Gotchas tickets received by students are tallied at the end of each week/term for a school reward. This incentive is viewed positively by the school community.
- There are minimal behavioural incidences and a strong focus on teaching and learning. The Principal is able to show results of this focus through student gain in a number of standardised testing results, as well as long term gains in meeting National Minimum Standards in NAPLAN.
- Parents and Parents and Citizens’ Association (P&C) representatives, discuss in detail the high level of communication and the structured routines that the school provides.

Affirmations:
- The Principal has introduced set standards for reporting A - E expectations for both behaviour and effort to provide consistency when reporting on student achievement to parents.
- The school has differentiated behaviour strategies in place for some students and staff members can provide examples where they have worked closely with outside agencies and services to assist in providing a safe learning environment.
- The school uses the You Can Do It! program to assist in promoting the school values of Respect, Care and Compassion, Striving to Improve, Honesty and Trustworthiness and Integrity.
- The school Chaplain has initiated a Good Character Box where students write down positive messages about their peers. Parents and students talk positively about this initiative.
- The school has a playground duty folder to assist staff members in monitoring student behaviour at playtime.

Recommendations:
- Develop positively stated school wide behaviour expectations ensuring that these expectations are visible throughout the school and readily identified by staff members and students.
- Encourage all staff members to record incidents of positive behaviour and outstanding student achievements in OneSchool. Consider integrating the current classroom daily reward systems.
- Ensure that the Responsible Behaviour Plan for Students (RBPS) dictates when a OneSchool report is required. Provide professional development and protocols around what should be included when making a report.
- Explore the development of formalised lessons based around a behaviour matrix and document/timetable the delivery of the explicit teaching of these expected behaviours.
- Begin dialogue with the local secondary school to enable greater opportunities for common understandings around behaviour expectations for students embarking on Junior Secondary.
- Formalise a process that provides opportunities to regularly and formally review the data captured through both the current school reward and discipline processes. Add this gathering and reviewing of data to the school data plan ensuring that behaviour meeting minutes are recorded.